

# Privacy Statement

## 1. Introduction

This privacy statement sets out how the **Department of Health Economics from the Medical University of Vienna (hereafter: DHE)** uses and protects any information that you give **DHE** when you use this website.

**DHE** is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified when registering for the use of the OxCAP-MH questionnaire, then you can be assured that it will only be used in accordance with this Privacy Statement.

**DHE** may change this policy from time to time by updating this page. Please check this page from time to time to ensure that you are happy with any changes. This policy is effective from **24th of May 2018**.

## 2. Legal basis for processing personal information

We collect personal information based on your consent.

## 3. Purpose of collecting personal information

We process personal information only for the purpose of administering the OxCAP-MH user agreement for the registered study.

## 4. What kind of personal information do we collect

For registering the use of OxCAP-MH in your study, we may require you to provide us with certain personal data, including:

- First and last name
- Title
- Affiliation
- Position
- Work address
- Phone number
- E-mail address

## 5. Registered study information

Although study related information is not personal information in general, **DHE** is aware of the confidential nature of the information and will protect study related information on the same level as personal information.

## 6. How do we protect personal information

**DHE** has taken appropriate technical and organizational measures to protect personal data against accidental or unlawful destruction or accidental loss, alteration, unauthorized disclosure or access, and against all other unlawful forms of processing. These measures will ensure a level of security appropriate to the risks represented by the processing and the nature of the data to be protected, having regard to the state of the art and the cost of their implementation.

## 7. Third party

Your personal data will not be transferred to a third country or international organization.

## 8. Retention periods

Personal information processed for registering the use of OxCAP-MH will be stored for 10 years or as long as it is necessary to complete the services to the user if this is longer than 10 years.

## 9. Your rights

- Right of access: on request, we can provide you with a summary of the collected personal information and the reasons why we collected the information.
- Rectification: You have the right to have any inaccurate personal information about you rectified and, taking into account the purposes of the processing, to have any incomplete personal information about you completed.
- Right to withdraw consent: To the extent that the legal basis for our processing of your personal information is consent, you have the right to withdraw that consent at any time.
- Right to erasure: On request, we will delete personal information (except in case of legal obligations).
- Right to lodge a complaint with a [supervisory authority](#) (Austrian data protection authority, Wickenburggasse 8, 1080 Wien)

If you have any questions about our privacy statement please contact: [dhe@meduniwien.ac.at](mailto:dhe@meduniwien.ac.at)

## 10. Contact

You can reach us directly at the below mentioned addresses:

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E-Mail: [dhe@meduniwien.ac.at](mailto:dhe@meduniwien.ac.at)

You can reach our **data protection officer** at:  
Spitalgasse 23  
1090 Wien  
Tel: +43 (0)1 40160-21410  
E-Mail: [datenschutz@meduniwien.ac.at](mailto:datenschutz@meduniwien.ac.at)